AMCA Standing Rules [Sep 2026]

A-GENERAL POLICIES

A-1. The breed club shall be incorporated. (Actually, recorded on 25 October 1954, New Hampshire - signers of incorporation papers were Natalie and Arthur Hodgen, Eva. B. Seeley, Charles B. Sullivan, Paul A. Pelletier, Freeman Frost.) (Oct54)

A-2. The name of the breed club shall be changed from AMC to AMCA, Inc. (Oct54)

A-3. The emblem lettered Z shall be adopted as official emblem of AMCA, shape round, lettering rugged. (Sep67)

A-4. AMCA shall distribute pins to those members who have accrued time toward Life Membership, indicating the amount of time accrued. Pins will be awarded in 5-year increments, ending with the Life Member pin upon obtaining Life Membership. (Mar20)

A-5. Upon advice of counsel, AMCA shall not become affiliated with the independently incorporated Alaskan Malamute Assistance League (AMAL) nor permit AMAL to use the AMCA logo. (Nov00)

A-6. Priority at the Annual Meeting shall be given to written motions submitted to the Recording Secretary not earlier than 30 days nor later than two days prior to the meeting. (Apr11)

A-7. The Alaskan Malamute Club of America (AMCA) Judges Educational Materials shall be allowed for use by other National Malamute clubs including distribution and reproduction with the following conditions:

a. Written requests must be sent to the Judges Education Committee Chair (JEC) for prior written approval. The AMCA board will be notified of all requests.
b. The language and photos of the Judges Educational Materials are to be used verbatim. No Material is to be re-interpreted or taken out of context. (June09/Mar19/Dec22)
c. The Judges Educational Materials may be provided to AMCA mentors who may distribute and reproduce to mentor judges. These materials may also be provided to AKC representatives upon request.
d. The Judges Educational materials shall be provided in electronically “read only” format to prevent unauthorized modifications. (Dec22)

A-8. Except as the bylaws state otherwise, all AMCA fees shall be proposed at, and approved by the members at the Annual meeting. (AM24)

A-9. A Membership Interest Survey shall be made available on the AMCA website which members may use to express their area of interest to volunteer. Board appointments shall be to current members only, and no appointment shall be held for someone who is not currently a member. (Jan85)

A-10 The Recording Secretary’s Newsletter Report shall include motion numbers, the full text of each motion, the rationale for the motion, and the name of the member who introduced each motion. Each Board member may provide an explanation of their vote, including abstentions, in no more than four sentences. All vote explanations shall be incorporated verbatim into the Recording Secretary’s Report. The Report shall also include a synopsis of pending AMCA business. (Aug26)

A-11. The Treasurer shall:

a. Solicit bids for the Newsletter in odd-numbered years.
b. Obtain a review of the club accounts by a qualified third-party contractor in accordance with AICPA auditing standards in even numbered years and publish the final report. (AM25)
c. Provide the membership with a detailed budget for the January/February Newsletter (Sept24) and publish the complete year-to-date Profit & Loss and Balance Sheet reports as a URL link to the report with each Newsletter (AM25)
d. An AMCA Officer must be a signer on the main AMCA accounts with the treasurer. (Jun23)
e. The treasurer must notify the board before transferring any funds over $300 in any AMCA account. (Jun23)

A-12. AMCA shall pay for First Class Newsletter mailing to Board members and Area Reporters if requested. (Apr11)

A-13. Any Board member or officer who fails to respond to written or electronic (email) Board communication for one month shall be requested to vacate his or her office. Exception shall be made for extended illness or vacation, overseas duty at employer's request, or military duty. Absence shall not exceed two months. Vacancy shall be filled according to Article II, Section 3 of the AMCA by-laws. (Nov01/Mar19)

A-14. Board members may discuss pending action of the Board with any Club member, with these exceptions: **1)** Pending legal action; **2)** Situations dealing with any individual(s); **3)** Sensitive matters, so deemed by ¾ of the Board. Comments by a Board member made in private Board correspondence shall be considered confidential and will not be repeated. Violations may result in disciplinary action as stated in the bylaws. (Jan12)

A-15. Members under suspension of privileges (in accordance with ART VI) continue as members but forfeit all AMCA services (voting, Newsletter, Breeders List, entry to any AMCA Independent Specialty or Event, etc.) for the duration of the suspension. Members accrue no time toward Life Membership for the duration of their suspension. [AM25] They shall not be entitled to any refund, nor prorated extension of privileges, after the suspension is lifted. Members may not renew or resign their membership while under suspension. Should their membership lapse (in accordance with ART 1 Sec 2) they will be eligible to renew after their suspension is lifted, with payment of required late fees. (Apr13)

A-16. In accordance with the Social Media policy against misleading names, no Social Media account may use "Alaskan Malamute Club of America" or the associated acronym "AMCA" in the name without Board authorization. Any AMCA authorized page or group shall so state in their purpose and also carry the disclaimer that "Views expressed are those of the individual and may not necessarily reflect the policies of AMCA." The same policy shall apply to all other social media, chat lists, online forums, etc. (Aug14/Mar20) To avoid conflict and misunderstandings, only club officers, directors, committee chairs or appointees may use 'AMCA' in their email addresses while serving in one of these positions and communicating with the membership about official club business. (May23)

A-17. AMCA shall use a member's latest published address to determine their state of residence for club purposes. (Sep20)

A-18 A clean, approved updated SR pdf shall be posted on the website monthly, and a pdf change notice sent to the membership at the same time. The notice shall contain only the changes and be approved by the board prior to being sent out. Changes shall be noted as strike through or bold.

A-19. Board members shall be allowed at least three days to consider all motions. (Sep22)

A-20. Only Regular and Life members may use the AMCA logo on personal websites. (Feb24)

A-21. All proposed amendments to the Code of Ethics shall be presented to the voting membership by Membership Ballot for vote. A simple majority of the votes cast shall be considered accepted. (Nov23)

A-22. Board meeting minutes shall be posted in the Members Section of the website. Minutes will be sent to the appropriate person upon approval and will be posted to the website within 10 days of receipt. (Oct25)

B-MEMBERSHIP APPLICATIONS

B-1. Application forms may be obtained from the Corresponding Secretary or from the AMCA website. The sponsors of an applicant for regular or junior membership must have been an AMCA regular member-in-good-standing for at least two years, must have known the applicant for at least six months, and shall not be related to or share a household with the applicant. The Corresponding Secretary will begin a temporary Newsletter subscription for each applicant when his or her application is published. This subscription will cease when the application is accepted, rejected, or withdrawn. (Apr12)

B-2. The Board shall follow these procedures in handling complaints concerning applicants:

a. The Corresponding Secretary shall send copies of any complaints to all members of the Board. All complaints shall be treated as privileged communication. (Mar19)
b. Anyone not accepted for membership in the Club shall receive a letter of notification, with refund of the dues portion of the initial fee. The letter will be sent by Certified Mail, return receipt requested.
c. All applicants who are rejected shall be informed of their rights under AMCA by-laws. (Apr15)

B-3. New members published in December are not required to pay additional dues or fees the next cycle. (Apr12/Apr16)

C-COMMITTEES

C-1. Any document or other committee product is the sole property of AMCA, to be used at the Board's discretion. (Apr11)

C-2. No Board member shall chair any standing committee, and there shall not be more than one Board member on any committee. (Apr12)

C-3. All impending Committee Chair vacancies shall be announced to the AMCA membership. Within 30 days, the outgoing Chair shall notify the Board of their recommendation for replacement, and the BOD shall select a replacement. (Jun13/Oct21)

C-4. All presentations sanctioned by AMCA, such as Judges Education Seminars, must be coordinated through the appropriate AMCA Committee, and use only approved materials. (Jun97)

C-5. Upon assuming their positions, all Committee Chairs shall submit to the Committee Liaison an inventory of their AMCA materials and provide an update with their annual report. (Mar19) Upon leaving their position, Chairs shall return all committee materials to AMCA within 30 days. (Nov98)

C-6. All Committee Chairs are responsible for getting an Annual Report to the Newsletter for inclusion in the Annual Meeting Edition. A Financial Statement of any income and expenditures shall be sent to the Newsletter staff and Board liaison for inclusion in the March/April Newsletter. (Mar20) All Committee Chairs are responsible for getting a Quarterly Report to the Newsletter Chair for inclusion in the newsletter. (Apr10/Mar19)

C-7. The Chairperson of any committee being discussed in Board correspondence shall be sent a copy of all correspondence relating to that committee. All sensitive material shall be omitted. (Apr04)

C-8. All committee chairs shall send copies of all rules, forms and other pertinent information to the Committee Liaison. Any subsequent changes to the rules, forms, or other information shall also be submitted to the Committee Liaison. After Board review, each form and/or rule shall be sent to the AMCA Webmaster to be included in the AMCA website. (June04/Mar19)

C-9. All committee chairs shall submit an annual budget to the Treasurer for approval by 1 Dec. Any expenditure for a single event or item over $300 requires Board approval prior to the obligation. The Board shall approve reprinting costs and quantities for all AMCA publications. (Apr11)

C-10. In order to receive reimbursement for attending non-AMCA events, AMCA members must: (1) obtain AMCA Board approval prior to attending the event; (2) furnish the Board with proof of attendance; (3) provide a detailed account of their expenses within 90 days; and (4) provide the AMCA Newsletter with a report of the event. Payment will be sent after completion of the above. (Nov20)

C-11. All Committee Chairs will submit to their Board Liaison by November 1st, a list of their committee members and their roles on that committee. Any change to committee members will be sent to their Board Liaison immediately. (Sep24)

C-12. The AMCA Board of Directors must approve all AKC Gazette submissions. (Apr26)

D-NOMINATING COMMITTEE

D-1. Each member of the outgoing Board shall submit the names of three regular members who have consented to serve on the Nominating Committee. Each member of the incoming Board will then vote for seven names. Simple vote count will determine the five members and two alternates for the committee, except that the five primary members must come from different areas of the USA. The person receiving the most votes shall be designated Chairperson. (Mar13/Mar20)

D-2. A form shall be printed in the December Newsletter for members who wish to be considered for an

Officer/Director position in the upcoming Annual Election. The Nominating Committee Chairperson must receive the completed form by 31 Jan. (Mar13)

D-3. Nominating Committee Procedures:

a. Nominating Committee appointed by the AMCA Board of Directors after the Annual Meeting.
b. Not later than 1 Dec- Notification by the Recording Secretary to the Nominating Committee members of their appointment by the Board, along with a list of those positions and incumbents up for re-election.
c. A copy of the Nominating Committee Procedures shall also be included to each member and alternate. Appointees shall accept within seven days or be replaced. (Mar19)
d. December-March: Upon notification of appointment the Chair shall immediately contact all incumbents to determine whether they wish to run, and for what position. Once notified of their appointment, Committee Members should start their search for all members wishing to be considered for office. This should be done in a timely manner, allowing the Committee members time to investigate for themselves anyone wishing to be considered. All members submitted must confirm willingness to accept nomination. The committee shall attempt to have as much diverse area representation as possible among their slate of nominees.
e. Three months will allow the Committee members time for discussion and investigation. Committee members should make their recommendations to the Chairperson as soon as possible. Once all recommendations are in**,** the Chair will generate a ballot listing the names to be considered for each position and send it to each committee member. Each shall then vote for his/her choice and return to Chairperson.
f. Not later than 10 March: Ballots received and counted by Chairperson.
g. Not later than 15 March: Ballots and a summary of the results forwarded to the Recording Secretary for verification. Recording Secretary forwards the completed slate to the Newsletter and Articles Coordinator for publication. (Apr11/Apr21)

E-ELECTIONS & POLLING

E-1. Any petition for a proposed Membership Ballot must be signed by 10% of the current AMCA regular membership and must be received by the Recording Secretary no later than 1 Aug. No more than 50% of the petition signatures may come from a single AMCA area. The Board shall appoint a committee to evaluate the proposal for constitutionality and financial impact. No motion shall be put to the membership that is in direct conflict with or may otherwise affect the Standard, Constitution and by-laws, or Code of Ethics. If not disallowed for these reasons, the motion shall be placed on the annual ballot. A motion garnering a simple majority of the votes cast shall be considered accepted. (AM78/Feb12)

E-2. All motions passed by a quorum at an Annual Meeting shall be evaluated by the current Board to determine constitutional and financial impact. If considerations are significant, the motion will be sent to the entire membership at the next regular Membership Ballot for revote with pros and cons explained. (Nov00)

E-3. In the event of a conflict (that is, in an area not covered by the bylaws) a policy adopted by majority vote on a Membership Ballot shall overrule a decision by majority vote at an Annual Meeting, which in turn shall prevail over a vote by the Board of Directors. (MB01 Feb02)

E-4. All ballot copy, including petitioners and Judges Polling list, must be transmitted to the Recording Secretary not later than 10 days prior to the actual print date. Any items not previously coordinated through the Board will be circulated for informational purposes, but the Secretary will not delay printing for late responses. The Secretary will transmit a sample ballot to at least two other officers for proofing prior to printing. (Jan01)

E-5. AMCA to publish a concise statement (500 words or less) from each candidate. All statements must be submitted to the Recording Secretary by July **1** for inclusion in the July/Aug Newsletter or by August 1 to be included with the member ballots. (Nov01/Mar19/Jul24/AM24)

E-6. The following are the approved procedures for annual AMCA balloting:

a. By September 1st the ballots shall be distributed to all members-in-good-standing as of August **1st**. (Mar19/Aug24)
b. All members renewing using the online portal will receive an electronic ballot for the Annual Elections. (Jan21)
c. Members that request a paper ballot may choose to pay $10 for Priority mailing. (Oct23)

d. Balloting shall close not later than midnight 2 days prior to the Annual Meeting, and full results shall be automatically and immediately published. (Mar19)
e. The actual number of votes received by each candidate in the Annual Election shall be published in the Newsletter election report.
f. The auditor shall not release any ballots or envelopes unless a grievance is filed under the provisions of the AMCA by-laws. If the grievance is found to be valid, AMCA will pay all costs of a recount or evaluation of election documents. If the grievance is found to be invalid, the person(s) filing the grievance will pay all costs.
g. Ballots shall be retained by the auditor for one year, after which time they may be destroyed. (Apr15/Feb16)

F-NEWSLETTER

F-1. The Newsletter Committee shall determine the Newsletter format, with Board approval. Newsletter format will conform to guidelines for a 2nd Class postal permit. (Jan80/Feb25)

F-2. The Membership Forum shall be open to all subjects of interest to owners and breeders of Malamutes. All copy submitted for publication in the Newsletter which is of a controversial nature, or attempts to influence AMCA members or advocates a change in AMCA policy, must be submitted and signed by an AMCA member, and shall be published in the Forum or a paid ad. (Apr12)

F-3. AMCA will not be responsible for advertisers' photos that may be lost in the mail. Advertisers may, at their option, send enough postage to insure returned photos. (Jan80)

F-4. All ads donated by AMCA that include a photo of a Malamute shall also include the names of the owner(s) and breeder(s). (Jan80)

F-5. Any member who fails to receive a Newsletter issue through no fault of the member should request replacement in writing from the Corresponding Secretary. AMCA will pay for a one-time 1st-class mailing of a single issue. The member must pay for any additional requests. (Jan80)

F-6. The AMCA membership list will not be sold to anyone seeking to purchase it for commercial reasons. They shall instead be encouraged to advertise in the Newsletter. (Jan80)

F-7. The actual cost of the Newsletter per member per year shall be printed in the Newsletter. (Jan85/Feb25)

F-8. The Corresponding Secretary will send complimentary copies of the Newsletter to the Library of Congress, and copies of the Newsletter and any other publications the Board deems appropriate to the AKC Library. (Jan 87)

F-9. No price for a Malamute shall be quoted in a Newsletter ad. (Oct 99)

F-10. Area Reporters shall be selected as follows:

a. Area Reporters shall be chosen or reappointed each year.
b. Members wishing to serve as Area Reporter shall apply in writing to the Newsletter Committee and provide the signatures of five other Area members who support the applicant.
c. The Newsletter Committee will provide a list of recommended Area Reporters for Board approval. (Jun09/Mar20/Feb25)

F-11. The annual membership renewal forms shall be printed in the Newsletter issues for December and February. (Apr16)

F-12 The Jan/Feb Newsletter known as the "National Issue" will always have the official show photo of the Best of Breed winner of the National on the cover. AMCA members that win Best of Breed at the national specialty receive 2 color pages in the "National Issue" (Jan26) and an inside front to the recipient of the annual AMCA Junior Handler Award (with dog exhibited). (Apr16)

F-13. Any service organization approved by the AMCA Board may place one Newsletter ad per month (no photo) at a $5 discount. Additional pages or pages with photos will be at the regular rate. AMAL shall be allowed two free pages in the Newsletter per year for reports, including photos, on rescue events. (Jun06)

F-14. A disclaimer shall be added to Newsletter articles, as required, stating that AMCA is not responsible for the content of the article. (Apr11)

F-15. An Associate Member shall be allowed to advertise in the Newsletter or Membership Directory, provided the advertisement does not specifically refer to the sale or availability of litters of puppies, adults or stud service. (Feb12)

G-AMCA AWARDS

G-1. All breed statistics and all awards regarding show wins and producing records shall be based on the calendar year. To be eligible for any AMCA sponsored annual award, trophy, certificate, etc., the recipient must be the primary owner of the AKC registered Alaskan Malamute and an AMCA member-in-good-standing. A list of all AMCA awards and their requirements shall be published in the Newsletter annually. (Apr16)

G-2. The Statistics Committee will calculate all dogs' standings based on Area of the primary owner at the time of the wins, unless the award statistician is informed in writing that the dog resides with a co-owner in a separate area. When such notification is received, all awards calculations will be based on the area of residence. (May01)

G-3. Committees that determine award winners shall also prepare the award certificates. The names and awards will be published in the Newsletter as soon as the Committee has made its decision and certificates shall be mailed the following month. Certificates will be mailed to the owner listed first in the AKC Awards publication unless the Chair of the committee is notified in writing that another of the owners is to receive the certificate. (Feb08)

G-4. The AMCA shall offer annual certificates to top-winning Alaskan Malamutes, based on the AMCA system of Malamutes-defeated only, to be determined by the Awards Committee. (Jun06)

G-5. AMCA shall offer an award for the Top Junior who is handling an Alaskan Malamute in Junior Showmanship in each calendar year. The Junior must be a member of AMCA. Each Junior shall be awarded one point per handler defeated in AKC Junior Showmanship competition as listed in the AKC Awards with the "Best Junior" being awarded two (2) additional points and "Reserve Best Junior being awarded one (1) additional point". (Aug22)

G-6. Upon proof of competition in Jr. Showmanship at the Westminster Kennel Club or the AKC National Championship, AMCA shall pay any AMCA Junior $1000 to offset the expenses of competing at that show. To qualify, the Jr. Showman must:

a. Be an AMCA member;
b. Handle an Alaskan Malamute for all qualifying Open wins;
c. Handle an Alaskan Malamute at Westminster or the National Championship;
d. Furnish the AMCA VP with proof of their attendance and competition at Westminster or the National Championship within 90 days of the event.
e. Provide the AMCA Newsletter with an age-appropriate article sharing their experiences competing at the event within 90 days. (AM99/AM13/Mar19/AM19)

G-7. AMCA shall award a certificate to all obedience and conformation Register of Merit (ROM) Alaskan Malamutes. Certificates shall be given to the breeder(s) and to the current owner(s) of the Malamute, providing they are AMCA members. (Jan80)

G-8. To be eligible for a Conformation ROM Certificate, a dog must sire at least eight AKC Champions of Record and a dam must whelp at least five AKC Champions of Record. Requirements for Obedience ROM are, a dog must sire at least five AKC Obedience-titled get, and a dam must whelp at least four Obedience-titled get. (Jan80)

G-9. AMCA shall award certificates for Working Dog ROM, criteria to be established and monitored by the Working Dog Committee, and recipients to be published in the Newsletter. (Jan80)

G.10. The AMCA Board shall each year accept nominations for the Outstanding Service Award, which shall recognize an outstanding deed or exceptional service to the breed or club by an individual member or members jointly. Nominations may only be made by AMCA members and must be received by the Recording Secretary by 1 August. Voting shall be conducted as part of the Annual Ballot. (Oct06/Jul16)

G-11. AMCA shall establish a permanent memorial to Mrs. Eva Seeley, in the form of a "Lifetime Service Trophy" to be presented to a life-member or members, selected by the Board, who provided long and exemplary service to AMCA. (Aug12/Aug21)

G-12. The AMCA Board shall, at its discretion, recognize with "The Robert Zoller" Distinguished Service Award the specific actions by a member in good standing who advanced the Club or benefitted the membership in an exceptional manner. (Mar22/May22)

H-FINANCIAL

H-1. All payments to AMCA shall be in US funds. (Jan80)

H-2. A $45.00. charge shall be assessed on all returned checks. (Apr15) (Nov23)

H-3. Non-member fees for all AMCA services, events and activities may be increased over the corresponding member rate, with Board approval. (Jun 26)

FEES (current as of date shown) Associate dues shall be equal to Junior's dues (Nov20)

H-4. Annual (renewal) dues (Dec11/Mar20/Oct23)

a. Regular membership- $14 [Newsletter additional]
b. Associate Membership--$6.00 [Newsletter additional]
c. Each additional Regular membership in the same household$14.00. Each additional Associate membership in the same household-$6.00
d. Junior membership-$6.00
e. Affiliate Club membership-$30.00 [Newsletter additional]
f. The late renewal penalty shall be $20 per household. That penalty is waived for Life Members. (Jun15)

H-5. Application (initial) fees (Dec15/Oct23):

a. Regular membership-$22.00 .00 [Includes 1st year's dues and nonrefundable application fee; Newsletter additional]
b. Associate membership--$16.00 [Includes 1st year's dues and nonrefundable application fee; Newsletter additional]
c. Each additional membership in the same household-$10.00 (same app), $16 (later app)
d. Application to transfer from Associate to Regular membership--$5.00
e. Junior membership $6.00
f. Affiliate Club membership- $30.00 [Newsletter additional]

H-6. The Breeder's Listing fee shall be $25.00 (Dec17/Mar20)

H-7. The Non-affiliate Club listing fee shall be $6.00 (Jan01/Oct23)

H-8. Newsletter fees: (Nov15/Nov23)

a. Basic—print and electronic $50.00; electronic only $10. (AM25)
b. Life-member 30+--electronic only $5.00 (AM25)
c. Life-member 40+---electronic only $FREE (AM25)
d. Non-member annual subscription--$60.00 Additional postage for non-US addresses
e. Non-member 6-month special - $22.00
f. Additional and/or back copies--$10.00 per copy Must pay additional postage. (Jan18) (Nov23)

H-9. Newsletter postage: (Mar20)(Nov23)

a. US 1st class [optional]--$22.00
b. Canada [required]--$35.00
c. All other foreign countries [required]--$82.00

I-SPECIALTY SHOWS

I-1. Any person whose financial indebtedness to the AMCA remains outstanding 30 days after the second written notice shall be denied the privilege of exhibiting or handling at any AMCA sanctioned event for a period of six months or until the debt is settled, whichever is later. This means that no such debtor may enter, exhibit, or handle any dogs, and any dogs solely owned by the debtor may not be entered, exhibited, or handled in any AMCA Independent Specialty sponsored by an AMCA affiliate with the permission and sanction of the AMCA and the AKC.

This would include Combined or Concurrent Specialty shows but would not include any Specialty shows being held in-conjunction with an All-Breed show. This would not exclude dogs co-owned by the debtor but entered and exhibited by a co-owner rather than the debtor. (Aug93/Mar19)

I**-2.** Conformation and Sweepstakes judges at any AMCA Specialty may not attend any associated event prior to their judging assignment. Upon application, the Board may approve attendance at select events by majority vote. If approval for attendance is granted, judges must remain separate from other attendees and not communicate with anyone whose dogs may later be judged. (Dec03/Apr16)

I-3. The Specialty Chairperson and members of his/her household shall not enter, exhibit or handle in conformation or sweepstakes classes at any local or area specialty approved under the license of AMCA. Dogs co-owned by the Chairperson which do not reside with the Chair may be exhibited by persons other than the show chair or members of their household at local or area specialties not associated with the National Specialty. Juniors that are part of the Show Chair's household shall be allowed to compete in Juniors competition only at any AMCA Specialty (Mar23). A household member is defined as anyone residing at the same address. (Apr11/Mar19)

I-4. In all puppy sweepstakes events under AMCA's license, all 1st place winners will compete in the final round for Best in Sweepstakes and Best of Opposite. There will be no age division competition or awards. (AM14 Apr15)

I-5. The Vice-President shall provide the AMCA-sponsored Specialty Chairperson with the awards needed for their particular show without a formal request by the Chairperson. The Vice-President will ensure that the Chairperson includes these trophies in the premium list. (Sep88/Mar24). These awards include Best of Breed, Best of Opposite and Best Junior for AMCA sponsored specialties. Best of Breed; Best of Opposite Best Junior, OB High-in-Trial, OB High Combined, Rally High Combined (Adv B & Ex B), Highest Scoring Triple Qualifying Score, Agility HIT and HIT Preferred, Most Weight Pulled and Highest Percent of Weight Pulled, **High in** Trial for each Scentwork trial and Fastest Malamute for each FastCat test for each National and associated Regional Specialty. A plaque shall be presented during the National Banquet to the owner of the #1 NOHS Alaskan Malamute for the current year. (Sep18/Mar20/Jun21/Mar24/Mar25/Jun25)

I-6. Awards of Merit may be given at local affiliate club or AMCA area specialties at a rate of 1 per 10 dogs actually present in the Best of Breed ring at the time of judging (i.e. must be physically present). (May26)

I-7. Veteran Classes (Sweepstakes or non-regular conformation classes) at a local affiliate or AMCA area specialty may follow the AMCA NS designated age classes (8-10, 10-12, 12+) or any other approved AKC age allowance (any variation on, or combination of, age groups from 7 years of age onwards). Additional AMCA-approved non-regular specialty classes include Working Dog/Bitch classes using the same eligibility criteria in effect for the National/Regional Specialties and according to AKC requirements. (Jul26)

J-NATIONAL SPECIALTY

J-1. The contracts for conformation and sweepstakes judges at the National and in-conjunction Regional Specialties will specify that the judges agree not to judge any Alaskan Malamute specialty anywhere in the Continental United States or Canada for one calendar year prior to the contracted specialty and also agree not to judge Alaskan Malamutes in the Continental United States or Canada after 1 April prior to the contracted specialty. (Mar16) No one shall be eligible to judge the National or Regional Specialty who has judged an AMCA-sponsored specialty within that Region during the two (2) years prior to the date of the National Specialty. No one shall be eligible to judge National or associated Regional conformation more than once in a 10-year period or sweepstakes more than once in a seven-year period. No AKC judges or anyone eligible under Standing Rule J6 to judge Alaskan Malamutes may submit their name to judge sweepstakes at the National or associated regional (MB11 Jul15 MB24)

J-2. Obedience and rally shall not conflict with conformation classes.(AM06) No other National Specialty event shall be scheduled during the AMCA Annual Meeting. (Feb99) No judging shall be allowed before 8:30am whenever possible during the National/Regional week. Performance events may precede any conformation events scheduled for a starting time prior to 8:30am. (AM04/AM07)

J-3. The Chairperson for the National and associated Regional shall be appointed no later than Oct 1st three years prior. All volunteers to chair shall include optional sites proposals with preliminary budgets, due to the Vice President no later than September 20 three years prior. Proposals must be board approved. If no acceptable

applications are received by Sept 20th, the region will be passed over and the next region in rotation will be given three months to submit proposals, (May26)

J-4. The following organizations shall be given one free vendor space, if desired, and priority placement at the National Specialty Chair's discretion: current National Specialty Committee, AMCA Ways & Means, and AMAL or its successors. Organizations must contact the NS Chair at least 90 days before the show opens. The AMCA Auction will be the only event of its type held during National Week. AMAL, or their successors, shall be allowed to put 10 items each up for bid at the auction if they wish. In addition, up to 5 items may be put up for bid in the auction to raise funds for the AKC CHF Alaskan Malamute Donor Advised Fund. No other organizations shall participate. No rescue organization other than AMAL shall be permitted to engage in any direct fundraising on the show grounds during National Specialty Week. Local rescue organizations may have information booths only. Any group or individual wishing to engage in any fundraising on the show grounds during National Week must have written permission from the Show Chair. (Sept08/Feb16/Mar19) AMCA committees may place up to two (2) items in either the National Auction or may submit one (1) Challenge Basket, with all proceeds from their item(s) or basket directed to that committee's designated funds. Committee submissions must comply with all deadlines and procedures established by the National Specialty Chair. (Apr26)

J-5. Each year the Board will conduct judges polling for the AMCA National Specialty; the results shall be announced at the Annual Meeting and published in the Newsletter. The poll will use a two-ballot system for both Conformation and Sweeps Judges. The FIRST ROUND will list all AKC judges with Approved status together with any AMCA members with AKC Provisional/Permit status for Conformation (as of the most recent AKC Judges Directory available) and other AMCA members as provided for in J-6; and all eligible sweepstakes judges (as of July 1st for that year). Each AMCA regular member may vote for 10 judges, one vote for each individual, no preference given. Write in votes are not permitted. This tally will be used to produce a list of 20 names for Conformation (10 highest ranked breeder-judges and 10 highest ranked non breeder-judges. Breeder-judges will be designated according to the current AKC listing of breeder-judges plus all AMCA member judges) and 15 names for Sweepstakes, for the second round. The SECOND ROUND of balloting will be held with the Annual Election Ballot. In the second round, each AMCA regular member may vote for five individuals, one vote for each individual, no preference given. This tally will be used to produce a list of the top 10 judges for both Breed (5 top breeder-judges and 5 top non-breeder judges to enable one breeder-judge and one non-breeder judge to be selected for judging the National or Regional)(AM25) and Sweepstakes from which the National and Regional Specialty Committees, with the VP, must draw all judges. Balloting will be conducted each year to create the list for the National and Regional Specialties to be held 3 years from date of balloting, and for the National and Regional Sweepstakes held two years from the date of balloting (MB04/Jan05/Jan12/Aug12/Apr16/Mar19/Mar20/Jul26)

J-6. AMCA regular members worldwide who are qualified to judge Alaskan Malamutes may be added to all AMCA Specialty Judges Selection ballots. Such qualified judges must inform the VP of their willingness to be placed on the ballots. (AM04) AMCA regular members worldwide who are approved by one of AKC's Special Registry Services may request that their name be placed on the National/Regional Conformation Judges 1st Round Ballot. The request must be submitted to the AMCA Vice President in writing together with confirmation of approval to judge Alaskan Malamutes from this foreign Registry Service. All requests must be postmarked received no later than March 1st for inclusion in the upcoming First Round balloting cycle. (Feb12/Apr16)

J-7. AMCA shall employ a single conformation judge at the National Specialty and a single conformation judge for the in-conjunction Regional/Area Specialty (MB04). The judge who ballots the highest number of votes shall be given their choice of assignment between the National or associated Regional. The judge who ballots the highest number of votes in the other pool (breeder vs non-breeder judge) shall then be offered the remaining assignment. If an assignment is declined, the assignment will be filled in rank order from the appropriate pool to ensure one breeder judge and one non-breeder judge for the two shows. (Jan06/Oct14/AM25/Jul26)

J-8. The individual ranked highest in the final selection round for Sweepstakes judges shall be given their choice of assignment between the National or associated Regional. The remaining Sweepstakes assignment will be offered to the #2 ranked individual. If either assignment is declined, the positions will be filled in rank order from the final selection list. (Feb06/Mar19/Mar20/Jul26)

J-9. The NS Show Chair for the year in question will contact and hire all regular conformation and sweepstakes judges. The NS Show Chair will contact all regular judges within three weeks after both (1) the judges selection results are announced, and (2) the venue/event dates have been finalized. The VP will provide the NS Show Chair

with a contract confirming all terms of their assignment to be sent to the judges for signature within ten days of confirming acceptance of the assignment following (2) above. If, due to an emergency, a judge is unable to fulfill his/her assignment, the NS Show Chair will make every effort to contract with the next judge in order on the original polled list, ensuring that the National and Regional Specialties are judged by a breeder and non-breeder judge using the highest scoring individual in each category, as appropriate. The VP will review and ensure that all National Week judges, including those for AKC-approved non-regular events such as futurity/maturity (but excluding special events such as Working Dog Showcase or Top 20 events), have a signed an AMCA judging contract on file. The VP will be the co-signatory on the contracts once signed by the judges and returned to the VP by the Show Chair.(Jan12/Jun18/Mar19/Jul26)

J-10. The National Specialty Chairperson and members of his/her immediate family or household shall not enter, exhibit or handle in conformation, sweepstakes, or futurity/maturity classes at their National and associated Regional Specialties. Dogs owned or co-owned by the National Specialty Chairperson or household members may not be exhibited at their National or Regional Specialties. Dogs co-owned by immediate family, but not household, members may be entered and exhibited by persons not excluded under this clause. Juniors that are part of the Show Chairs immediate family and/or household shall be allowed to compete in Juniors competition only at the National Specialty and associated Regional. (Dec21) For the purposes of this clause, immediate family members are those defined within AKC rules and regulations regarding judges. (Mar19)

J-11. The Conformation, Sweepstakes and Futurity/Maturity Judges for the National Specialty may not enter or exhibit during the Regional or National Specialty. In addition, they may not attend or take part in any event prior to completion of their judging assignment, with the exception of the Annual Meeting, where exhibitors they may judge may be in attendance, without prior board approval. If attending the Annual Meeting the judge will have no direct communication with members who will be exhibiting during the National Specialty. No member of their immediate family or household may exhibit during the National or Regional Specialty, and no dog owned or co-owned by them may be shown during the National or Regional Specialty. However, immediate family members, excluding household members, of the National Specialty Sweepstakes and Futurity/Maturity judges may exhibit at the Regional Specialty and dogs owned or co-owned by them may be exhibited as well, provided they are not co-owned with the judge. For the purposes of this clause, immediate family members are those defined within AKC rules and regulations regarding judges and household members include anyone who resides at the same address. (Jan05/Mar09/Oct14/Apr16/Mar19)

J-12. The Sweepstakes judge for the Regional Specialty may not enter or exhibit during the Regional Specialty. No member of their immediate family or household may exhibit during the Regional Specialty, and no dog owned or co-owned by them or their immediate family/household members may be shown during the Regional Specialty. For the purposes of this clause, immediate family members are those defined within AKC rules and regulations regarding judges and household members including anyone who resides at the same address. There is no exclusion from entering or exhibiting during the National Specialty, provided this event occurs after the Regional Specialty. (Mar19)

J-13. The conformation judge for the Regional Specialty may not enter or exhibit during the Regional or National Specialty if held in the same venue and same week. No member of their immediate family or household may exhibit during either event, and no dog owned or co-owned by them or their immediate family may be shown at either event. See J-13 for the definition of immediate family and household members. (Feb25)

J-14. At the Board's discretion, a Professional Parliamentarian will oversee the Annual Meeting. The current President will be responsible for hiring the parliamentarian, with Board approval. The parliamentarian will be available for consultation services during the year. (Apr11)

J-15. A National Specialty Show site development Manual shall be maintained that include all relevant policies, and the minimum expectations for a show site, including an audit list to be approved by the Board for each show chairman. (AM06 Feb07/Mar19)

J-16. The AMCA Board of Directors shall have final approval of the Schedule of Events for the National and associated Regional Specialty prior to submission for the judging schedule. The Show Chair shall submit a tentative schedule and updated budget by Oct 1, the year prior. All events to be held must be provided to the board for approval at least 6 months prior to the National. (May26)

J-17. All steward assignments at the RS/NS will be determined by the appointed Show Chair or Chief Ring Steward. In the case that the judge does not wish to accept the appointed steward, the judge and show chair will decide upon a mutually acceptable one. The policy of avoiding perceived conflicts of interest will always be taken into consideration. (Jan15)

J-18. The Vice President shall publish the National Specialty rotation in the Newsletter and Social Media platforms each April. (Mar88/Mar20)

J-19 AMCA shall divide the Novice and Open Jr Showmanship classes into Junior, Intermediate and Senior divisions for the National and associated Regional Specialties. (AM25) The entry fee for all Juniors classes at the National and associated Regional Specialties shall be $0. (Dec25)

K – SPECIALTY SHOW APPLICATION AND DOCUMENTS

K-1. The vice president will keep an up-to-date Application package consistent with AMCA and AKC rules that will be sent to any show chairs prior to sending in applications to AKC (see Appendix). (Mar25)

K-2. A request to host an AMCA sanctioned specialty must obtain permission from the Board of Directors (BOD). To host a specialty, the following requirements must be fulfilled: (Apr26)

- The Previous years Specialty must have had at least a 3-point major in dogs, and a 3-point major in bitches, and a minimum AKC conformation entry of 20
  (or)
- a 5-point major in either dogs or bitches and a minimum AKC conformation entry of 20.

K-3. If the submittal is for a NEW specialty, the show chair must provide a short narrative with enough information for the BOD to make an educated decision. If a specialty is denied, the show chair can appeal the decision, providing data as to why it should be allowed. A specialty that is rejected by the BOD can apply again in the following year as if it is a NEW specialty (Mar25)

K-4. The Specialty Show Chair shall send appropriate payment to the AMCA treasurer within 3 months of the show using the form included in the show package (see Appendix) (Mar25)

K-5. All Area Specialty advertisements in the Newsletter shall be limited to not more than four pages total per Specialty, with not more than two pages in any one issue. (Jan80/Mar20)

K-6. The Vice President shall supervise activities of show committees and obtain the required approval for Specialty shows from AKC. (Jan03)

K-7. Affiliate clubs using the AMCA license to hold independent specialties (AMCA area or affiliate club specialties held concurrent to all-breed shows or as standalone specialties) will provide a rebate to AMCA of $2 per dog entered for shows occurring after January 1st, 2026. Affiliate clubs using the AMCA license to hold designated specialties (AMCA area or affiliate club specialties held as classes at an all-breed show) will provide a set rebate of $50 per specialty for shows occurring after January 1st, 2026. [Sep25]

Alaskan Malamute Club of America Area ~ Affiliate Specialty Show Application

March 15, 2026

This document was developed to assist / guide existing and future specialty show chairs/committees in bringing a show to fruition.

Requirements to host a Specialty Show.

The following check list should be used to walk you through each step of the process. Items in the checklist are defined later in this document or the appendix. Although the time frames are not absolute, the AKC can impose late fees if scheduled items are not submitted as requested. A flow chart of this process can be found later in the document.

Requests to host an AMCA sanctioned specialty must be approved by the Board of Directors (BOD). To host a specialty, without explicit approval from the BOD (by motion), the following requirements should be fulfilled:

> *The Previous years Specialty must have had at least a 3-point major in dogs and a 3-point major in bitches, and a minimum AKC conformation entry of 20*
> ***(or)***
> *a 5-point major in either dogs or bitches and a minimum AKC conformation entry of 20.*

If the above requirements are not met, a submission for holding the event the following year will need discussion and a vote by the board, so please factor in extra time. If the submittal is for a NEW specialty, the show chair must provide a short narrative with enough information for the BOD to make an educated decision. If a specialty is denied the show chair can appeal the decision, providing data as to why it should be allowed.
A specialty that is rejected by the BOD can apply again in the following

year as a NEW specialty. When completing the application form, please

indicate clearly the following information:

Check List - Responsibilities of the Show Chair

8 to 9-Months Prior to the Show:

- ✓ *Obtain written agreement from the all-breed or cluster show chair to host a specialty with their event (email conformation is adequate).*
- ✓ *Determine the specialty type. Definitions provided in this document.*
- ✓ *Send Request of Specialty and proposed Show Chair to AMCA VP for BOD approval. Allow at least 4 weeks for BOD approval if a new Specialty request or previous year's specialty failed to meet the requirements above.*
- ✓ *Determine Conformation Judges (if necessary) – acquire signed judging contracts (Example provided in Appendix E)*
- ✓ *Determine Sweepstakes Judges (if necessary) – acquire signed judging contracts (Example provided in Appendix E)*
- ✓ *Confirm that one judge at each show can judge Juniors or find a Juniors Judge, if Junior Showmanship classes are provided (not applicable to Designated Specialties).*
- ✓ *Begin Soliciting for Trophies and Ribbons.*
- ✓ *Provide Advertising information to the NL – up to 2 pages per NL (4 pages max per year).*

6 to 8-Months Prior to the Show

- ✓ *Fill out Specialty Form and Submit to AMCA VP (Shown in Appendix A; available as a separate form as a Word or PDF document)*
- ✓ *AMCA VP will submit information to AKC and pay AKC fees. (Information is due to the AKC 6-months before the show)*

At Least 6-Months Prior to the Show

- ✓ *Fill out the Host Club/Consent Form or provide signed permission letter from the Primary Show Chair. (Consent Form shown in Appendix D; check AKC website for latest version)*
- ✓ *If the specialty will include a special event, such as a weight pull, seminar, health clinic – inform the VP with all relevant information, so they can submit a Special Attraction Application (Application form provided in Appendix B)*
- ✓ *If the specialty wishes to include events such as FastCAT or Scentwork – inform the VP and the Performance Committee Chair so we can use our limited licenses appropriately*

At Least 3-Months Prior to the Show

- ✓ *Submit information to the Show Superintendent for the Premium List (Example provided in the appendix)*
- ✓ *Order Trophies & Ribbons*

6-Weeks Prior to the Show

- ✓ *Submit necessary additional Information to the Primary Show Chair or Superintendent for the Judging Program*

Specialty Process – Flow Chart

Additional Duties of the Specialty Show Chair

- *Other than those listed in this document, all trophies and ribbons are the responsibility of the hosting individual/club.*
- *All ribbons and/or trophy information including those provided by the AMCA must be included in the Premium List and Judging Program.*
- *As necessary, the Show Chair will need to coordinate agreements and logistics with the local all-breed or cluster show chair and/or superintendent.*
- *For Independent Specialties, the Show Chair shall provide the AMCA treasurer with a fee of $2 per dog entered (conformation and/or sweeps) to assist with covering the cost of AKC fees and AMCA-provided trophies. Until accounts are settled, further specialties will be rejected by the BOD. Payment form is included in Appendix G and provided as a standalone file.*
- *For Designated Specialties, the Show Chair shall provide the AMCA treasurer with a fee of $50 per Specialty to assist with covering the cost of AKC fees and AMCA-provided trophies. Until accounts are settled, further specialties will be rejected by the BOD.*

- *The Specialty Chairperson and members of his/her household shall not enter, exhibit, or handle in conformation or sweepstakes classes at any local or area specialty approved under the license of AMCA. Dogs co-owned by the Chairperson which do not reside with the Chair may be exhibited by persons other than the show chair or members of their household at local or area specialties not associated with the National Specialty. Eligible Juniors, regardless of residence, may compete in Junior*

Showmanship at all specialties. A household member is defined as anyone residing at the same address.

- *In all puppy sweepstakes events under AMCA's license, all 1st place winners will compete in the final round for Best in Sweepstakes and Best of Opposite. There will be no age division competition or awards. (AM14 Apr15)*
- *Local or area specialties (i.e. excluding the National and associated Regional Specialty) may offer, at their discretion, 1 Award of Merit per 10 dogs competing in the BOB ring up to a maximum of 10 awards. These may not be given to the BOB, BOW, BOS, SD or SB winners.*

Additional Duties of the AMCA VP

- *For any Specialty Show under the sponsorship of the AMCA, the club will provide a trophy (medallion) for Best of Breed, Best of Opposite Sex, and Best Junior (when appropriate).*
- *Complete, submit and pay for all AKC applications.*
- *Be available to assist the Show Chair as needed.*

Types of Specialty Shows:

AMCA and AKC Designations overlap – **an Area Specialty must also be**

Designated or Independent. AMCA Specialty Designations:

- **Area (AMCA)** – *Local areas, encompassing multiple states in the USA, have been defined by AMCA. Each area is allowed up to two (2) Specialty Shows per calendar year. This is independent of the Specialties allowed by Affiliate Clubs located in specific Areas. Area Specialties can be hosted by Affiliate Clubs or any other form of AMCA member / group.*
  The AMCA will sponsor up to two (2) Area Specialties per area, per calendar year.

- **Affiliate Club (AMCA)** - *An affiliate specialty is a specialty hosted by an affiliate club.**
  The AMCA will sponsor up to four (4) Specialties per calendar year per Affiliate Club. (In addition to the Area Specialties but cannot exceed the AKC limits listed below.)

*****Per current AKC rules an affiliate club can host up to four (4) Independent specialties in a calendar year. They may also host up to four*
(4) designated specialties in the same calendar year, for a maximum of eight (8).

AKC Specialty Definitions:

Designated Specialty

- **Designated Specialty:** *A specialty club may designate the regular breed judging at an all-breed or group show as its specialty show. The specialty clubs must submit an event application for the designated specialty. The specialty club does not submit a judges panel, the judge for the breed is submitted as part of the panel of the host club's show. The host club must provide permission to the specialty club to hold a designated specialty and that permission must be submitted to the AKC. The specialty club may offer sweepstakes and special attractions as part of their designated specialty. No limit on entries for the designated specialty is required. **

Independent Specialty

- **Standalone:** *A specialty club may offer an independent specialty on an adjacent date and at the same or adjacent site to an all-breed or group show, or with no connection to another show. Specialty clubs must*

*submit an event application and a judges panel for the specialty. The specialty club may offer sweepstakes, other licensed events, and special attractions as part of their specialty.**

- **Concurrent Specialty:** *A specialty club may offer an independent specialty on the same date and at the same site as an all-breed or group show. Specialty clubs must submit an event application and a judges panel for the concurrent specialty. The host club must provide permission to the specialty club to hold a concurrent specialty and that permission must be submitted to the AKC. The specialty club may offer sweepstakes, Jrs, and special attractions as part of their concurrent specialty. There is a limit of one hundred (100) total entries per ring per judge per day for the concurrent specialty. The limit includes any entries in sweepstakes, Jrs, or special attractions held in conjunction with the concurrent specialty. **

- **Evening Specialty:** *A specialty club may offer an evening specialty on the same date and at the same site as an all-breed or group show. Specialty clubs must submit an event application and a judges panel for the evening specialty. The host club must provide permission to the specialty club to hold an evening specialty and that permission must be submitted to the AKC. The specialty club may offer sweepstakes, Jrs, or special attractions as part of their evening specialty. There is a limit of fifty (50) total entries per ring, per judge for all AKC competitions, provided the rings are run concurrently for the evening specialty. Judging for the evening specialty cannot begin until thirty (30) minutes after the completion of the best in show judging (or group judging at a group show) at the host club show. **

Supported Entries do not count as a specialty or specialty wins. The AMCA will not provide trophies for Supported Entries.

- **Supported Entry -** *A specialty club may support another club by providing prizes and trophies. No application or other notification to the AKC is needed. A specialty club that is not licensed or sanctioned with the AKC cannot be listed as supporting an entry. **

- **Supported Entry with Sweepstakes -** *A specialty club may offer sweepstakes on the same date and at the same site as another show without the specialty club offering regular conformation competition for their breed. **

(*) More detailed information for each of the specialty types is provided at the end of this form.

Appendices

A - Specialty Event Application (2-pages)
B - Special Attraction Application (2-pages)
C - AKC Show Type Definitions (1-page)
D - AKC Host Club Consent Form (3-pages)
E - Sample Judges Contract (2-pages)

F - Sample Premium List Information (4-pages)
G – Payment Application Form

Specialty Event Application (not National or Associated Regional)

All specialty events which are being held under the auspices of the AMCA license will be handled by AMCA's Vice President who will submit the event paperwork to AKC. In order to complete the AKC event forms, the following information must be supplied to the AMCA VP within the specified deadlines.

Event Information:

☐ **AMCA Area** ☐ **AMCA Affiliate Club (non-AKC licensed, using AMCA license)**

Event Type: *(Please Fill out a New form for each Specialty Type)*

Designated Specialty **Standalone Specialty**

Concurrent Specialty **Supported Entry**

Name of Show Chair (must be AMCA member):			
Address of Show Chair:			
Name of (non-licensed) AMCA Affiliate Club:			
Name & Address of Affiliate Club President:			
Chair Daytime Phone #: *Chair Evening Phone #:*		*Chair Email:*	
		Event # (to be completed by AMCA VP)	

Superintendent/Show Secretary Information: (indicate who will handle entries)

Superintendent or Show Secretary Mailing Address:

Name of Licensed Superintendent or Show Secretary:

Superintendent ONLY **Show Secretary ONLY** **Superintendent with independent Show Secretary**

Fax:

Phone:

IMPORTANT: AKC has guidelines regarding multiple specialty events on the same day and/or specialty events held on the same day following an all breed or group event. If applicable to your event, check box below:

☐ **Evening Specialties**: *Evening specialties of no more than fifty entries (total) will be permitted following all-breed shows. Sweepstakes, special attractions or matches will not be approved in conjunction with evening events.*

☐ **Same Day Specialty Shows**: *Two (2) independent specialty shows of the same breed of no more than one hundred entries each, inclusive of sweepstakes, Jrs, special attractions or matches, may be permitted at the same location on the same day.*

Submit to: AMCA Vice President – vicepresident@laskanmalamute.org

Judge Panel Information

AKC requires that each club have in their possession emails/letters/contracts signed and dated prior to submitting the judging panel application, stating the judges accept the assignment listed. Copies of these emails/letters/contracts must be submitted to AMCA's VP prior to the Specialty Club Judges Panel Application is submitted to AKC.

The affiliate club membership shall not choose a judge who has been selected to judge an AMCA Area Specialty within 500 miles of the affiliate club's show site or an AMCA National or Regional Specialty within twelve (12) months of the affiliate sponsored show [24 months if the National is in the same Region].

Name & Address of Conformation/Breed Judge:	Name: Address:	Judge's AKC #:
Name & Address of Sweepstakes Judge:	Name: Address:	Judge's AKC #:
Name & Address of Obedience Judge:	Name: Address:	Judge's AKC #:

Name & Address of Jr. Showmanship Judge:	Name: Address:	Judge's AKC #:
Name & Address of "Other licensed event" judge	Name: Address:	Judge's AKC #:

Independent Specialty Disaster & Emergency Plan

Required to be sent to the VP for ALL independent specialties

List Names, Telephone #'s and Addresses where required: **Provide full phone #, not 911.**

Ambulance Service:	**Provided by Phone #**	
Veterinarian Service	**Provided by Phone #**	**On SiteOn Call**
Fire Department:	**Provided by Phone #**	
Police Department:	**Provided by Phone #**	
Hospital:	**Name** **Phone #** **Address**	
Show Chairman *(must be AMCA member)*	**Name** **Address** **Email Address** **Daytime phone #**	**Evening phone #**
Emergency Response Coordinator (must be AMCA member)	**Same as show chair Name** **Address** **Email Address** **Daytime phone #**	**Other than show chair (complete info below)** **Evening phone #**

Submit to: AMCA Vice President – vicepresident@alaskanmalamute.org

AMCA SPECIAL ATTRACTIONS REQUEST FORM

Type of Special Attraction being requested:

_ *WEIGHT PULL (Alaskan Malamutes ONLY)*

_ *WEIGHT PULL (all-breed weight pull)*

_ *OTHER: Description of other special attraction:*

Demonstrations/Clinics:

Competitions:

Day/Date of Special Attraction:

Club Requesting Special Attraction:

Club Contact Name & Title:

Email: *Phone:*

Special Attraction Chair: (name, email, phone)

Is attraction being held at an All-Breed show, at an Independent Specialty, or a stand-alone event:
_ *At All-Breed Show* _ *At Independent Specialty* _ *As Stand-alone Event*

If Special Attraction is being held at an ALL-BREED kennel club's show, name of Kennel Club:

Location & Address of Special Attraction:

If attraction is to be held at an all-breed kennel club's show, approval must be obtained from the kennel club before submitting this form to AMCA. Attach approval.

AKC Definitions

Designated Specialty: A specialty club may designate the regular breed judging at an all-breed or group show as its specialty show. The specialty clubs must submit an event application for the designated specialty. The specialty club does not submit a judges panel, the judge for the breed is submitted as part of the panel of the host club's show. The host club must provide permission to the specialty club to hold a designated specialty and that permission must be submitted to the AKC. The specialty club may offer sweepstakes and special attractions as part of their designated specialty. No limit on entries for the designated specialty is required. There is no limit on the number of designated specialties that may be held at a host club's show.

Concurrent Specialty: A specialty club may offer an independent specialty on the same date and at the same site as an all-breed or group show. Specialty clubs must submit an event application and a judges panel for the concurrent specialty. The host club must provide permission to the specialty club to hold a concurrent specialty and that permission must be submitted to the AKC. The specialty club may offer sweepstakes and special attractions as part of their concurrent specialty. There is a limit of one hundred (100) total entries per ring per judge per day for the concurrent specialty. The limit includes any entries in sweepstakes or special attractions held in conjunction with the concurrent specialty. There is a limit of one hundred (100) total entries per ring per judge per day for the breed judging in the host show. The limit includes any entries in sweepstakes or special attractions held in conjunction with the breed judging in the host show. The breed judging at either the all-breed show or the concurrent specialty may occur first, but the scheduling must accommodate Group judging. This includes regular judging, sweepstakes, and special attractions. The judging in the concurrent specialty must not be stopped to accommodate entries that are participating in other competition. If a conflict occurs, the exhibitor must choose which competition they want to participate in.

Evening Specialty: A specialty club may offer an evening specialty on the same date and at the same site as an all-breed or group show. Specialty clubs must submit an event application and a judges panel for the evening specialty. The host club must provide permission to the specialty club to hold an evening specialty and that permission must be submitted to the AKC. The specialty club may offer sweepstakes or special attractions as part of their evening specialty. There is a limit of fifty (50) total entries per ring, per judge for all AKC competitions, provided the rings are run concurrently for the evening specialty. Judging for the evening specialty cannot begin until thirty (30) minutes after the completion of the best in show judging (or group judging at a group show) at the host club show.

Supported Entry with Sweepstakes: A specialty club may offer sweepstakes on the same date and at the same site as another show without the club offering regular conformation competition for their breed. Specialty clubs must submit an event application for the sweepstakes. The host club must provide permission to the specialty club to hold the sweepstakes and that permission must be submitted to the AKC.

Supported Entry: A specialty club may support another club by providing prizes and trophies. No application or other notification to the AKC is needed. The club must comply with the

AKC rules regarding the prizes and trophies offered and they must be listed properly in the premium list, judging program, and catalog. An AKC sanctioned or licensed specialty club can be listed in the premium list as supporting an entry, even if the club is not sanctioned or licensed for conformation. A specialty club that is not licensed or sanctioned with the AKC cannot be listed as supporting an entry. If the specialty club is not licensed or sanctioned with AKC they are limited to being listed in the trophy section of the premium list and the listing is limited to a notation that the club is donating a trophy or prize.

Appendix D – EXAMPLE ONLY

Purpose of the Host Club/Consent Form

When multiple events are held on the same date and site, the club with the rights to the date (the host club) must give permission for other clubs to join them. It is very important that the host club identify the type of competition for each club so that we can verify the application submitted by each specialty club. A host club has the option to grant permission on an event-by-event basis or for an extended time (including indefinite).

This form is also used when a club has the permission rights to a site and wants to grant permission to another club to use the site. The club with the permission rights to the site should be considered the host club when completing this form. Clusters should use the Common Site Application form to grant site usage privileges.

A separate Host Club/Consent form must be submitted for each day of events.

Completing the Host Club/Consent Form

Host Club Information

The "Host Club" line should identify the club that has the permission for the date or site. The "Location of Event" line should include the name of the site as well as the city and state.

Host Club Permissions

The "Club Being Granted Permission" is each individual club that is joining the host club. The "Type of Competition" documents the event type that the host club has agreed to let the joining club hold. This is very important for use in the verification of the joining club's event application and for the AKC rules associated with the type of competition. The most common types of competition are Designated Specialty (DS), DS with Sweepstakes, Concurrent Specialty, Concurrent Specialty with Sweepstakes, Evening Specialty, and Sweepstakes. For an explanation of the different types of specialty events and their restrictions, please review the Frequently Asked Conformation Questions page on our website.

Certification of the Host Club/Consent Form

Host Club/Consent for a Single Date

Certification is accepted from a club officer (delegate, president, vice-president, secretary, or treasurer) as per the AKC's records or the show chair of the host club event.

Host Club/Consent for a Corresponding Date for More than One Day (Including Indefinite)
Certification is accepted from a club officer (delegate, president, vice-president, secretary, or treasurer) as per the AKC's records.

Submitting the Host Club/Consent Form

To make it easy for clubs, clubs can submit the Host Club/Consent Form multiple ways:

2) A club officer ((delegate, president, vice-president, secretary, or treasurer) as per the AKC's records) can email a copy of the Host Club/Consent form to the AKC. If the Host Club/Consent is for a single date, we can also accept the form emailed from the show chair of the host club event.
2) The Host Club/Consent Form can be sent by fax or postal mail. If faxed or mailed, the form must be signed by a club officer ((delegate, president, vice-president, secretary, or treasurer) as per the AKC's records). If the Host Club/Consent is for a single date, we can also accept the signature of the show chair of the host club.

Host Club Information

Host Club:

Date of Event - or - Corresponding Week and Day of

Week

Site Name, City, and State:

Officer Signature:

Officer Printed Name and Position:

Please identify each club, type of competition, and the expiration date of the host club permission.

Host Club Permissions

Club Being Granted Permission*	Type of Competition	Host Permission Expiration Date

*Specialty clubs may also need to submit permission from the specialty club (of the same breed) which owns the rights to the territory.

SAMPLE CONTRACT FOR LOCAL SPECIALTIES

This contract is entered into Date of Contract and is between the Alaskan Malamute Club of America, Inc. ("AMCA") (or Affiliate Club) and person xyz ("Judge"), AKC # 123456. By executing this contract, the parties agree to be bound by the terms and conditions of the Agreement with respect to each party's performance under this contract.

1. Judging Assignment -

Show Name	Name
Location	Street
	City, State, Zip
Class Assignment(s)	Conformation / Sweeps / Juniors / etc
Assignment Date(s)	Dates

2. Contact -

	Show Chair	Judge
Name	Name	Name
Cell Phone	Number	Number
Email	email	email
Address	Address	Address
	Address	Address

3. Fees -
    a. A judging fee of $X/dog will be paid (As agreed between parties and does not apply to sweeps judges)
    b. Expenses (As agreed between parties for the judging assignment – remove or change as needed) – the following actual expenses will be reimbursed with provision of receipts.
        - Coach Air Fare to/from the nearest practical airport, **or** personal car mileage at current IRS rates at the time of travel using the shortest, most convenient route, including tolls, **or** rental car plus actual gas

costs at the lowest economy rate: the cheapest option for car transport should be selected.

- If flying, personal car mileage to & from the airport of choice using current IRS rates at the time of travel
- If flying, parking at the departure airport for the days judging plus one day either side, up to a maximum of $25 per day
- Rental Car or appropriate transportation to/from the show site.
- Three (3) nights of lodging will be provided at the host hotel.
- Meals (breakfast and lunch) during your judging assignment and for the evenings at the conclusion of each day of judging will be provided. Allowance for one alcoholic beverage during evening meals is included.
- Any expenses you wish to have reimbursed which are not specially listed in this contract must receive approval from the show chair.

c. To ensure not even the appearance of wrong-doing, you should exercise the utmost caution whenever in public areas of the show venue. This includes, but is not limited to, discussions, acceptance of gifts from exhibitors and any other action that may be prejudicial to the sport of purebred dogs. These cautions extend to any traveling companions.

d. Any traveling companions are not permitted to participate in Judges mentoring or education during the event.

Please sign and return a copy of this agreement as soon as possible. Questions with regard to the particulars of this contract should be addressed to the AMCA contact.

Agreed To:

AMCA show chair (or Affiliate Club representative)	AKC Judge
By:	By:
Signature:	Signature:
Title: Show Chair	
Date:	Date:

Appendix F – EXAMPLE ONLY

Alaskan Malamute
Club of America
Rocky Mountain
Area Specialty
And 2nd Club Specialty Wednesday, May 15, 2024
Cache County Fairgrounds Logan, UT 84319

Entries Close Wednesday Noon May 3, 2024
After which time entries cannot be accepted, cancelled, altered or substituted except as provided for in Chapter 11, Section 6 of the Dog Show Rules

Member of the American
Kennel Club Sweepstakes & Veteran
Sweepstakes- Conformation-Jrs.

Show Hours: 8:30 AM – 7 PM
Dogs are not required to be at the show until scheduled time for judging.
All dogs not needed for further judging will be excused.

OFFICERS

Pam Fusco ..... President
Karyn Colman ..... Vice President
DruAnne Martin-Nutzell..... Treasurer
Steven Anderson ..... Recording Secretary
Melissa Sage .....Corresponding Secretary

DELEGATE TO THE AMERICAN KENNEL CLUB

Kate McCallum

BOARD OF DIRECTORS

Sharon Weston, Joanne Krause,Tina Robbins, Justin Scoffield, Andrea Sautbine, Cindy Benson

Committees

Brock Powell ..... Show Chair
Kami Jenkins.....Chief Ring Steward
Pat & Morty Jenkins.....Grounds
Pat Jenkins & Leneia Rogowski ..... Trophies
Leneia Rogowski.....Catalog Advertising

ENTRY FEES • (including 50 cent AKC recording fee and $3.00 AKC Event Service Fee)
Separate fee for each dog, each specialty

First Conformation Entry of each dog (unless otherwise specified)..... **$30.00**
Each additional Conformation entry of the same dog (unless otherwise specified)..... **$25.00**
Puppy Sweepstakes (must also be entered in a regular class)..... **$15.00**
Veteran Sweepstakes (need not be as an additional class)..... **$15.00**
Junior Showmanship Competition Only..... Free
Junior Showmanship Competition as an additional class..... **$Free**
Brace as a Unit **$20.00**

When a dog is entered in more than one class, the highest priced class is considered the first entry.

Judges

Morning Specialty: Breed Judge-Kim Griffith, 8523 Old Highway 52, Westmoreland, TN 37186-3127 Puppy & Veteran Sweeps Judge: Laurie Newburn, PO Box 76, Bellevue, MI 49021
Afternoon Specialty: Breed & Jrs judge: Stephen Cabral, PO Box 1891, Duarte, CA 91009-4891 Puppy & Veteran Sweeps: Betty Ruffini, 4207 East Winchester Road, Los Cruces, New Mexico 86011

Official Photographer SHOW PHOTOGRAPHER

Tyler@AllBreedPhoto.com

Show Veterinarian

Bridgerland Cache Animal Hospital 95 W 900 N
Logan, UT 84321
(435) 752-2151

This club does not agree to arbitrate claims as set forth on the Official AKC entry form for this event.

A Recording Fee of 50 cents for each dog and an AKC Event Service Fee of $3.00 will be required for each recordable single-entry class at any Licensed or Member Club Show or Obedience Trial. (American Kennel Club Rule, Chapter 11, Section 2). A $3.00 AKC Recording Fee will be required for each entry in Rally. (American Kennel Club Rally Regulation, Chapter 1, Section 3) These Fees are paid to the American Kennel Club.

CANADIAN EXHIBITORS MUST SUBMIT ENTRIES WITH CHECKS DRAWN ON U.S. ACCOUNTS OR WITH INTERNATIONAL MONEY ORDERS IN U.S. FUNDS.

There will be no refund for duplicate entries.

Dogs need be present only for scheduled judging and will be released if not needed for further judging.

Dogs allowed in rings during judging only.

Dogs must be ready for judging. Neither the club nor its Superintendents will be responsible or obligated to furnish any service for notifying exhibitors or their agents of Breed or Class Judging.

Judges need not wait for any dog holding up a class. **Owners or agents alone are responsible for the presence of their dogs in the judging rings.**

The Club reserves the right to substitute a prize of equal or greater value. All trophies must be claimed the day of the show - None will be mailed.

All checks issued as prizes are the sole responsibility of the recipient. Lost, stolen and/or misplaced checks will not be replaced. Checks are valid for 90 days. The Superintendent is not able to cash checks.

RETURNED CHECKS/INVALID CREDIT/DEBIT CARDS do not constitute a valid entry fee. Fees must be paid in guaranteed funds. Checks will not be accepted. The Superintendent will add a collection fee to the amount of each returned check & credit/debit card. Subsequent returned checks & credit/debit card from the same exhibitors may result in their being put on a CASH ONLY basis.

Entry Fee will not be refunded in the event that a dog is absent, disqualified, excused by Veterinarian or judge or barred from competition by action of the Show Committee.

Exhibitors should follow their veterinarian's recommendation to assure their dogs are free of internal and external parasites, any communicable diseases and have appropriate vaccinations.

No entry fees will be refunded if the Show cannot open or be completed by reason of riots, civil disturbances, fire, extreme and/or dangerous weather conditions, an Act of God, public emergency, act of a public enemy, strikes or any other cause beyond the control of the Club or the Superintendent.

The show giving Club, the Show Superintendent, their agents, employees, etc, assume no responsibility for any loss, damage or injury sustained by exhibitors, handlers, or to any of their dogs or property and further assume no responsibility for injury to children.

No entry shall be made and no entry shall be accepted which specifies any condition as to its acceptance. Entries will not be accepted without fees, signatures or the "Agreement" on the reverse side of the Official AKC Entry Form.

Changes, additions or corrections to entry forms must be received in writing or by telegram prior to close of entries. Those received by telephone are not acceptable.

Refunds of $3.00 & less will not be issued due to the costs of processing.

An administrative fee of $2.00 will be charged for all cancellations or changes made prior to closing of entries.

EXHIBITORS NOTE: Please notify Superintendent of any change of address.

All entries received with credit/debit card for payment will have a service charge added.

Ribbon Prizes will be as follows REGULAR CLASSES

First Prize .....Blue
Second Prize .....Red
Third Prize..... Yellow
Fourth Prize..... White
Winners .....Purple
Reserve Winners..... Purple & White
Best of Winners..... Blue & White Rosette
Best of Breed.....Purple & Gold Rosette
Best of Opposite Sex to Best of Breed.....Red & White Rosette

NON-REGULAR CLASSES

First Prize ..... Rose
Second Prize ..... Brown
Third Prize.....Light Green
Fourth Prize.....Gray

Puppy Sweepstakes

Rosette for Best Puppy and Best of Opposite Sex Puppy

Veteran Sweepstakes
Rosette for Best Veteran and Best of Opposite Veteran

Jr classes Regular ribbons Best Jr Handler Rosette

SWEEPSTAKES REQUIREMENTS & CLASSIFICATION

Open to any Alaskan Malamute between the ages of 6 months and not over 18 months on the day of the show. All entries in the Sweepstakes **MUST ALSO** be entered in one of the regular Conformation classes at the regular entry fee and on the regular entry form. Indicate your Sweepstakes Class with the age division in the space provided for "Additional Class." Champions of Record are eligible for the Sweepstakes.

The following classes will be provided for both dogs and bitches

Puppy, 6 Mos & Under 9 Mos Puppy, 9 Mos & Under 12 Mos Graduate, 12 Mos & Under 18 Mos Senior Graduate, 18 and under 24 Mos Best in Sweepstakes

Best of Opposite in Sweepstakes

DIVISION OF ENTRY MONEY AS PRIZES

Best In sweepstakes..... 10% of total purse
Best of Opposite in Sweepstakes …… 5% of total purse The remainder will be divided as follows:
First Place in Each Class 40%
Second Place in Each Class…30% Third Place in Each Class…… 20% Fourth Place in Each Class …10%

VETERAN SWEEPSTAKES REQUIREMENTS & CLASSIFICATION

Veteran Sweepstakes is open to all Alaskan Malamutes that are at least 8 years of age & older on the day of the show. Dogs **DO NOT** have to be entered in a regular class to compete in Veteran Sweepstakes. Indicate your Veteran Sweepstakes Class with the age division in the space provided.

Neutered dogs & spayed bitches are eligible.

The following classes will be provided for both dogs and bitches Veteran,8 Yrs & Under 10 Yrs

Veteran, 10 Yrs & Under 12 Yrs Veteran 12 yrs and older

Best in Veteran Sweepstakes Best of Opposite in Sweeps

DIVISION OF ENTRY MONEY AS PRIZES

35% of total entry fees will be retained for expenses.

Best in Veteran Sweepstakes ..... 10% of Total Purse

Best of Opposite in Veteran Sweepstakes 5% of total purse

The remainder will be divided as follows:

First Place in each class..... 40%
Second Place in each class 30%
Third Place in each class..... 20%
Fourth Place in each class..... 10%

Undistributed funds revert to the club

CLASSIFICATION

Regular Classes

The following classes will be provided for both dogs and bitches Puppy, 6 Mos & Under 9 Mos American-Bred

Puppy, 9 Mos & Under 12 Mos Open Twelve to Eighteen Month WINNERS Bred-by-Exhibitor

Best of Breed Competition NOVICE CLASSES NOT OFFERED

NON-REGULAR (ADDITIONAL) CLASSES Involving Single Dog Entries (may be spayed or neutered)

VETERAN DOG CLASS - A Class for Dogs (8) years & under ten (10) years of age.
VETERAN DOG CLASS - A Class for Dogs ten (10) years & under twelve (12) years of age.
VETERAN DOG CLASS - A Class for Dogs twelve (12) years & older.
VETERAN BITCH CLASS - A Class for Bitches (8) years & under ten (10) years of age.
VETERAN BITCH CLASS - A Class for Bitches ten (10) years & under twelve (12) years of age.
VETERAN BITCH CLASS - A Class for Bitches twelve (12) years & older.

BRACE CLASS - Two dogs of the same Variety with one or more common owner and both dogs must be entered in another class.

Breed Prizes

Malamute Related Items All prizes are donated by Wolfmountain Kennel (Pat & Morty Jenkins) & Stormrunner Kennel (Leneia, & Cassandra Rogowski) Patriot Kennel (Justin & Navy Scoffield)

(items of greater value may be substituted)

CATALOG ADVERTISING

All pages include 1photo or logo. Additional photos or logos are $15.00 each.

Inside front or inside back cover $45
Full page..... $35
Half Page..... $25
Quarter Page..... $15

Deadline March 21, 2024 Please contact: Leneia Rogowski
640 E 50 N
Hyrum, UT 84319

Alaskan Malamute Club of America, Inc.

Independent Specialty Payment Form

Please remit this completed form with associated payment to the current AMCA treasurer.

1	Specialty Show Name	
2	Location	
3	Date	
4	Number of Dogs Entered (Conformation + Sweepstakes)	
5	$2.00 / Dog	
6	Total (Multiply Lines 4 and 5)	$

1	Specialty Show Name	
2	Location	
3	Date	
4	Number of Dogs Entered (Conformation + Sweepstakes)	
5	$2.00 / Dog	
6	Total (Multiply Lines 4 and 5)	$

1	Specialty Show Name	
2	Location	
3	Date	
4	Number of Dogs Entered (Conformation + Sweepstakes)	
5	$2.00 / Dog	
6	Total (Multiply Lines 4 and 5)	$

1	Specialty Show Name	
2	Location	
3	Date	
4	Number of Dogs Entered (Conformation + Sweepstakes)	

5	$2.00 / Dog	
6	Total (Multiply Lines 4 and 5)	$

Record Retention

Record Retention Policy [Apr 2026]

AMCA follows the document retention procedures designed to ensure compliance with applicable nonprofit governance requirements, including recordkeeping, continuity, and legal obligations. Documents not specifically listed but substantially similar shall be retained consistent with the applicable category.

Permanent Retention Permanent Records

Permanent records are those required for the continuity of club operations and protection of legal and organizational interests. These records shall not be destroyed.

Examples include:
• Articles of Incorporation and Bylaws
• Board and Committee Minutes
• Board Policies and Resolutions
• Federal and State Tax-Exempt Status Documentation
• Annual Audits and Financial Statements

Corporate Records (Permanent unless otherwise specified):
• Annual Reports filed with State Authorities
• IRS Form 1023 and Determination Letter
• IRS Form 990 Filings
• General Ledgers
• Insurance Policies (retain permanently or at least 10 years after expiration)
• Trademark Registrations

Financial Records:
• Bank Statements – retain 7 years
• Expense Records – retain 7 years
• Supporting Documentation – retain 7 years

Operational Records:
• Contracts and Agreements – retain at least 7 years after expiration
• Committee Reports – retain 7 years unless permanent relevance
• Correspondence related to governance or financial matters – retain 7 years

No record, whether referenced or not, may be destroyed if in any way the records refer to, concern, arise out of or in any other way are involved in pending or threatened litigation. This may not be a complete list of all records that AMCA may need to consider permanent and non-permanent status. In particular, and as noted above, any documents that are, or may be involved in pending or threatened litigation, must be retained.

Storage and Access

AMCA's records will be stored in SharePoint and must be accessible by the President and one other board officer.

Backup Requirements:
All records, including financial records, shall be backed up regularly (at least monthly) and stored securely in an offsite or cloud-based system.

Document Responsibility - AMCA President is responsible for the ongoing process of record retention, software upgrades, backups and appropriate access.

Destruction Policy:
Documents may be destroyed only after the retention period has expired and no litigation hold applies.

Compliance:
Failure to comply with this policy may expose AMCA organization to legal and governance risks and possible disciplinary action against responsible individuals.

This policy shall be reviewed periodically by the Board to ensure alignment with applicable laws and best practices.